

The Office of Carol J.W. Kurth Internship Program
FOR COLLEGE STUDENTS
(This is a paid internship)

For those students working toward an ultimate goal in either the architecture or interior design fields, the internship period is intended as a learning process for architectural and interior design education, providing specialized training and knowledge about the architectural and interiors practice that is not usually covered in the academic setting.

Internship Requirements

1. In order to be considered for our internship program applicants **must be** in the freshman year of college or higher and must submit portfolio/work examples and attend an in person interview or be a graduate of The Office of Carol Kurth Architects “High School Mentoring Program” or “The Summer Experience Scholarship Program.” College internships are paid positions, salary based on experience.
2. All applicants must have a strong interest in either architecture or interior design. Applicants must be in Architecture and/or Design school and have a strong interest in the profession and would like to gain some experience in our office.
3. An added benefit of our internship program is ongoing mentoring as well as portfolio preparation for higher degree candidates. Letters of recommendation must be requested at least 30 days prior to deadlines.
4. All applicants **must apply for each new “intern semester.”** We offer college intern programs for the, Summer and holiday break periods; Winter break and Spring break. Once you have interned at our office you must **re-apply** for the next trimester and get accepted back as our intern. We will base all considerations for re-acceptance on your progress made and contributions to the advancement of the firm. **Please see below for semester dates and application deadlines.**

Winter Break

Begins December 15th through January 15th (Dates vary)

Spring Break

For returning interns only (Dates vary)

Summer Break- The Summer Internship

May through mid August. Application deadline is April 1st. Portfolio of work must be submitted for consideration prior to an interview being scheduled.

Please sign below that you understand and meet the requirements of this Internship Program.

Sign and Date

